

**Board of Selectmen  
Town of East Windsor  
11 Rye Street  
East Windsor, CT**

**MINUTES OF SPECIAL MEETING,  
November 22, 2011 at 7:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: Denise Menard, Alan Baker, Dale Nelson, Richard P. Pippin, and James C. Richards  
Members Absent: None  
Others: Kathy Pippin, Len Norton, Gilbert Hayes, Lois Noble, Marie DeSousa, Jason Bowsza, Jim Baron, and others  
Press: None

**I. Call to Order**

First Selectwoman Denise Menard called the Special Meeting to Order at 7:00 p.m., in the East Windsor Town Hall.

Ms. Menard welcomed the new Board Members! She indicated they will all receive packets from her office which will include the Town Charter and a list of the Town's Boards and Commissions.

**II. Attendance**

Denise Menard, First Selectwoman  
Alan Baker, Selectman  
Dale Nelson, Selectwoman  
Richard P. Pippin, Jr., Selectman  
James C. Richards, Selectman

**III. Approval of Minutes**

**A. Emergency Meeting Minutes of November 9, 2011**

It was **MOVED** (Pippin) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen approves the minutes of November 9, 2011 Emergency Meeting, as presented.

**B. Regular Meeting Minutes of November 15, 2011**

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen approves the minutes of November 15, 2011 Regular Meeting, as presented.

**IV. Public Participation**

Mr. Gil Hayes, former Selectmen, addressed the Board. He wanted to congratulate the new members of the Board. He wanted to offer some advice. He told them do not be afraid to disagree and it is mostly common sense. If all else fails, abstain!

Mr. Jim Barton, 108 Main Street, Fire Chief of the Warehouse Point Fire Department, addressed the Board. He had a couple of concerns particularly with reference to the Board of Selectmen Meeting of September 6, 2011. He has read the minutes of that meeting and he is questioning the transfer request of the Warehouse Point Fire Department of \$520.00. He has not requested that transfer and wanted to know who made that request. According to what he read, the transfer is for payment of the incentive for tornado coverage back in June. He requested a written response from the Board of Selectmen as to who requested the transfer, why the transfer was requested and an apology from the Board to him since the transfer request makes him and his department, look as though it is fiscally irresponsible and has over spent its' budget. He spoke about the Incentive Committee and their meeting and minutes which show that \$179,500 has been spent and there is a budget of \$180,000. The Incentive Committee indicated that they were over budget by \$119.00 not \$520.00. A meeting was held with Mr. Ron Masters, Chairman of the Incentive Committee to look at the expenses of the Commission. He indicated the accounting for the Commission should show eight entries, one entry for each Fire Department (Warehouse Point and Broad Brook) for each quarter. The Commission works very hard and doesn't overspend its' budget. He asked again for an explanation of the \$520.00 transfer and who requested same.

Ms. Menard indicated that public participation is only for the public to speak to the Board regarding any topic concerning the Town. It is not for debating issues. She did mention that she would place this issue on the next Board of Selectmen's Meeting Agenda to be discussed and she will invite the Chairman of the Incentive Committee along with the Fire Chiefs of both departments.

Mr. Scott Morgan, 106 Main Street, addressed the Board. He wanted to mention to the Board regarding the traffic lights on Route 5 and South Water Street. During peak traffic hours, the lights are changing quickly and are causing traffic to back up. He has spoken with many of his neighbors and residents about this problem and would like to bring it to the Board's attention.

Ms. Menard indicated she would forward his concerns to the Police Commission since it is considered the traffic authority.

**V. Communications**

**a. Board and Commission Current Vacancy List**

Ms. Menard commented to the Board Members that a standard listing of all Board and Commission vacancy list has been given to them in their packets. The list is given to the Chairs of each Board and Commission and to the Democrat and Republican Nominating Committees for review.

**b. Leo Club Installation of Newest Members Invitation (November 28<sup>th</sup>)**

Ms. Menard commented about an invitation she received from Ms. Barbara Sherman, Immediate Past President of the East Windsor Lion Club. The installation of the newest members and officers will take place on Monday, January 10, 2012 at 7:00 p.m. Originally, the ceremony was to take place on November 28, 2011, but has been rescheduled to January 10, 2012. Ms. Menard mentioned she will be attending and hopes other Selectmen will as well.

**VI. New Business**

**a. Appointment of Deputy First Selectman**

Ms. Menard remarked that she has been asked to look into the past as regards to the appointment of a Deputy First Selectman. Ms. Menard indicated that the highest vote winner of the majority party is usually nominated as the Deputy Selectman. It is not the rule nor is it mentioned in the Charter.

It was **MOVED** (Nelson) and **SECONDED** (Baker) that Mr. Alan Baker be nominated for Deputy First Selectman.

It was **MOVED** (Richards) and **SECONDED** (Pippin) that Mr. Richard P. Pippin, Jr., be nominated for Deputy First Selectman.

It was **MOVED** (Nelson) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen closes the nominations for the Deputy First Selectman.

Ms. Menard called a vote on the first nomination Mr. Alan Baker for Deputy First Selectman.

It was **MOVED** (Nelson) and **SECONDED** (Baker) and **PASSED** (3-2) (In favor - D. Nelson, A. Baker, and D. Menard and Opposed – R. Pippin and J. Richards) that Mr. Alan Baker be appointed as Deputy First Selectman.

Due to the outcome of the vote, the second nomination will not be voted upon.

Ms. Menard did mention that she feels comfortable with her vote in favor of Mr. Alan Baker as the Deputy First Selectman due to the fact it has always worked having the majority party nominate and appointment the Deputy First Selectman.

**b. Set Board of Selectmen Meeting Dates for the Year 2012**

Ms. Menard indicated that she has given to all Board Members a listing of the potential Board of Selectmen Meeting dates for the year 2012. She indicated the Regular Meetings are usually held the first and third Tuesday of each month, beginning at 7:00 p.m. The meetings are held at the East Windsor Town Hall, 11 Rye Street, Broad Brook, Connecticut. She asked if there were any problems with the proposals, including the time in which the meetings begin. It was the general consensus that the time and dates were fine other than the possibility of the July 3, 2012 being a potential problem.

It was **MOVED** (Nelson) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen agrees to schedule the Regular Board of Selectmen Meetings on the first and third Tuesday of each month, beginning at 7:00 p.m. The meetings will be held at the East Windsor Town Hall, 11 Rye Street, Broad Brook, Connecticut, as presented.

**c. Board of Selectmen Board and Commission Assignments**

Ms. Menard gave to the Board Members a document entitled "Board of Selectmen, Board/Commission, Liaison Assignments". She indicated the past Selectmen were assigned Boards and Commissions as liaisons to report back to the Board of Selectmen at the Regular Meetings. She asked the Selectmen to review the list and return same to her as to which Board and Commission they would wish to follow. She reminded everyone that the Board and Commissions which meet often are Board of Finance, Board of Education, and Planning and Zoning. Others only meet quarterly. She would like a response from each Selectman as soon as possible so the assignments can be made at the next Regular Meeting.

**VII. Executive Session (pursuant to Connecticut General Statutes Section 1-200(6) Personnel and Litigation**

It was **MOVED** (Nelson) and **SECONDED** (Pippin) **PASSED** (U) that the Board of Selectmen enters into Executive Session to conduct a hearing and to preserve the confidentiality of records and to include Mr. Len Norton.

The Board entered into Executive Session at 7:26 p.m.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen terminates Executive Session enters into Public Session at 8:44 p.m.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0)(J. Richards abstained) that the Board of Selectmen recommend to the Board of Finance an expenditure not to exceed \$280,000 for the collection and disposal of debris and monitoring necessary for FEMA reimbursement from the storm of October 29, 2011 with the anticipation of 75% reimbursement from FEMA.

### **VIII. Adjournment**

It was **MOVED** (Nelson) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen adjourns the November 22, 2011 Special Meeting at 8:49 p.m.

Respectfully Submitted,

Denise M. Piotrowicz  
Recording Secretary